



# Information for all students involved in the Bruface masters (ULB, VUB and international)

September 2016

## Contact persons

Contact persons are available for each of the Master programs in the first year :

Architecture :	<a href="mailto:Marijke.Mollaert@vub.ac.be">Marijke.Mollaert@vub.ac.be</a> <a href="mailto:Rika.Devos@ulb.ac.be">Rika.Devos@ulb.ac.be</a>
Civil engineering :	<a href="mailto:thmassar@ulb.ac.be">thmassar@ulb.ac.be</a> <a href="mailto:Willy.Bauwens@vub.ac.be">Willy.Bauwens@vub.ac.be</a>
Chemical/material engineering :	<a href="mailto:Stephane.Godet@ulb.ac.be">Stephane.Godet@ulb.ac.be</a> <a href="mailto:Annick.Hubin@vub.ac.be">Annick.Hubin@vub.ac.be</a>
Electromechanical engineering :	<a href="mailto:Chris.Lacor@vub.ac.be">Chris.Lacor@vub.ac.be</a> <a href="mailto:Patrick.Hendrick@ulb.ac.be">Patrick.Hendrick@ulb.ac.be</a>
Electronics and Information eng.:	<a href="mailto:Maarten.Kuijk@vub.ac.be">Maarten.Kuijk@vub.ac.be</a> <a href="mailto:jdricot@ulb.ac.be">jdricot@ulb.ac.be</a>

Do not hesitate to contact them if you have questions or problems.

Any feedback from you is also welcome.

For the second master year your master thesis promoter will act as contact person.

Besides, Prof. Danny Van Hemelrijck ([Danny.Van.Hemelrijck@vub.ac.be](mailto:Danny.Van.Hemelrijck@vub.ac.be)) acts as overall 'ombudsperson'.

Do not hesitate to contact him for sensitive problems, he will treat the information as strictly confidential.

For more administrative issues or other problems you can contact the Bruface coordinator Prof. J. De Ruyck ([jdruyck@vub.ac.be](mailto:jdruyck@vub.ac.be)).

## Student representatives

Communication between students and staff occurs preferably through student representatives for each Master. For good representation we propose that every master would be represented by three students: two native Belgian (one N and one F) and one international student. Representative names will be collected in the course of the first weeks by sending a message to [jdruyck@vub.ac.be](mailto:jdruyck@vub.ac.be).



## Enrolling as a Guest student at the VUB or ULB

Your student card gives access to most services at the the ULB and VUB facilities (restaurant, sport facilities, library, etc). No action is required from your side. There is no agreement however between the universities regarding reduced student rates for the sports facilities.

## Consulting your Timetable

### At VUB :

Goto to the VUB homepage [www.vub.ac.be](http://www.vub.ac.be)  
Select the English pages  
Select My.vub  
Click on the timetable icon  
Select the Faculty of engineering  
Select ingenieurswetenschappen

You can also use the shortcut:

[http://splus.cumulus.vub.ac.be:1184/2evenjr/studsetIR\\_IR\\_evenjr.html](http://splus.cumulus.vub.ac.be:1184/2evenjr/studsetIR_IR_evenjr.html)

Make following selections :

1 M ENGINEERING xxxx

Some fields are not yet translated in English but it is easily readable.

### At ULB :

The same information is available on the ULB website, but in French only !

Goto to the ULB homepage [www.ulb.ac.be](http://www.ulb.ac.be)

Select 'accés rapides'

Select 'horaires des cours – Gehol'

Select 'horaires par niveau'

You can also use the shortcut:

<https://gehol.ulb.ac.be/geholTemp/temp201617/Vue/Accueil.php>

Select 'Faculté' : Ecole Polytechnique

Select ' Niveau' : Master title (in French only)

**Both are synchronized on a weekly base, please consult them regularly.**

**See included maps to find the locations.**



### **Communication/learning platforms :**

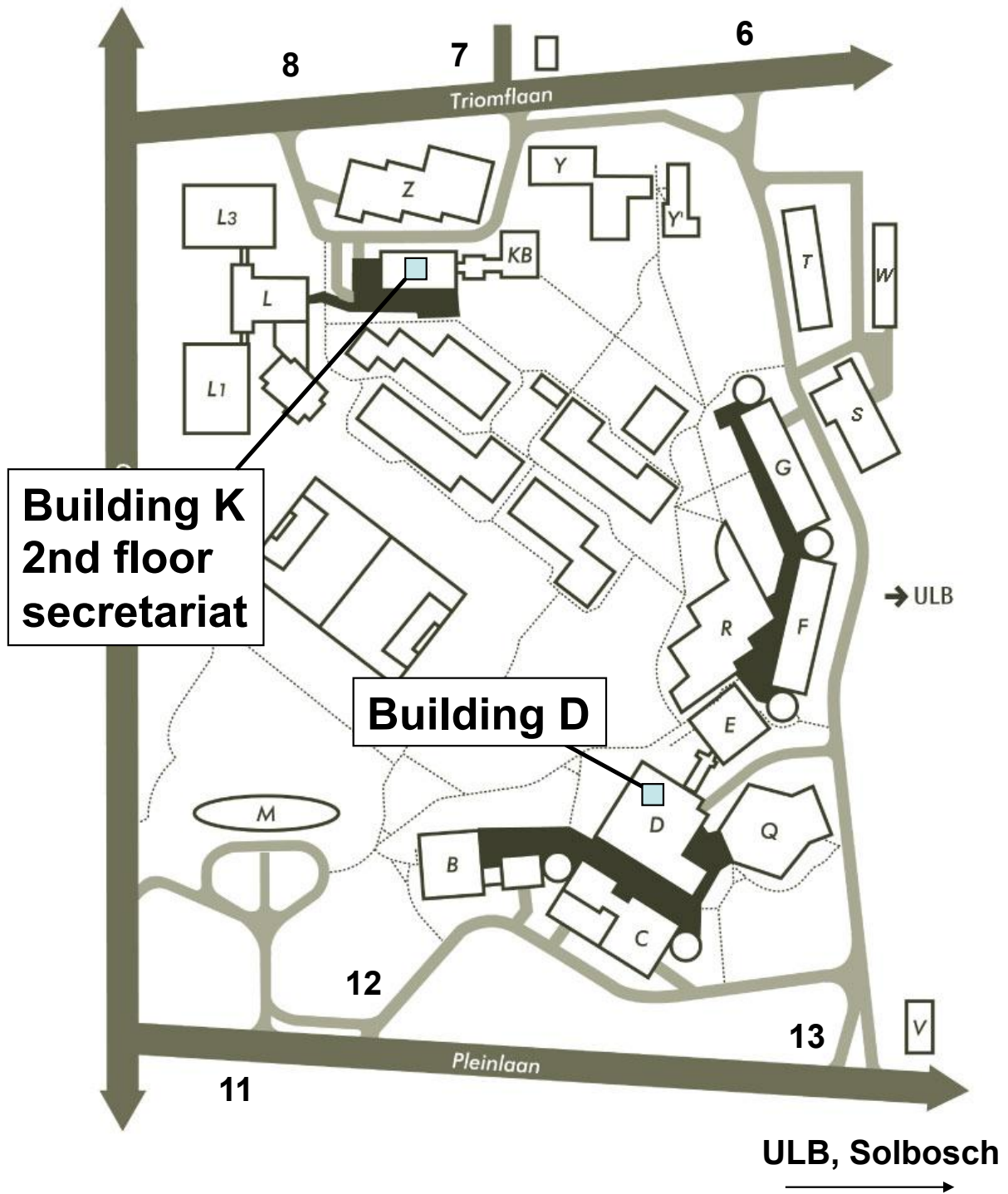
Our faculties are aiming at one common platform for exchange of information, but this is not yet operational. Please see with every professor individually how you will communicate. As soon as possible mutual access to ULB and VUB platforms with your single NedId will be made possible. At VUB use the pointcarré site. At ULB the MONULB. Not in English, sorry.

If you experience problems regarding scheduling do not hesitate to contact [jdruyck@vub.ac.be](mailto:jdruyck@vub.ac.be).

**Further questions? Mail to [info@bruface.be](mailto:info@bruface.be) or see [www.bruface.eu](http://www.bruface.eu).**

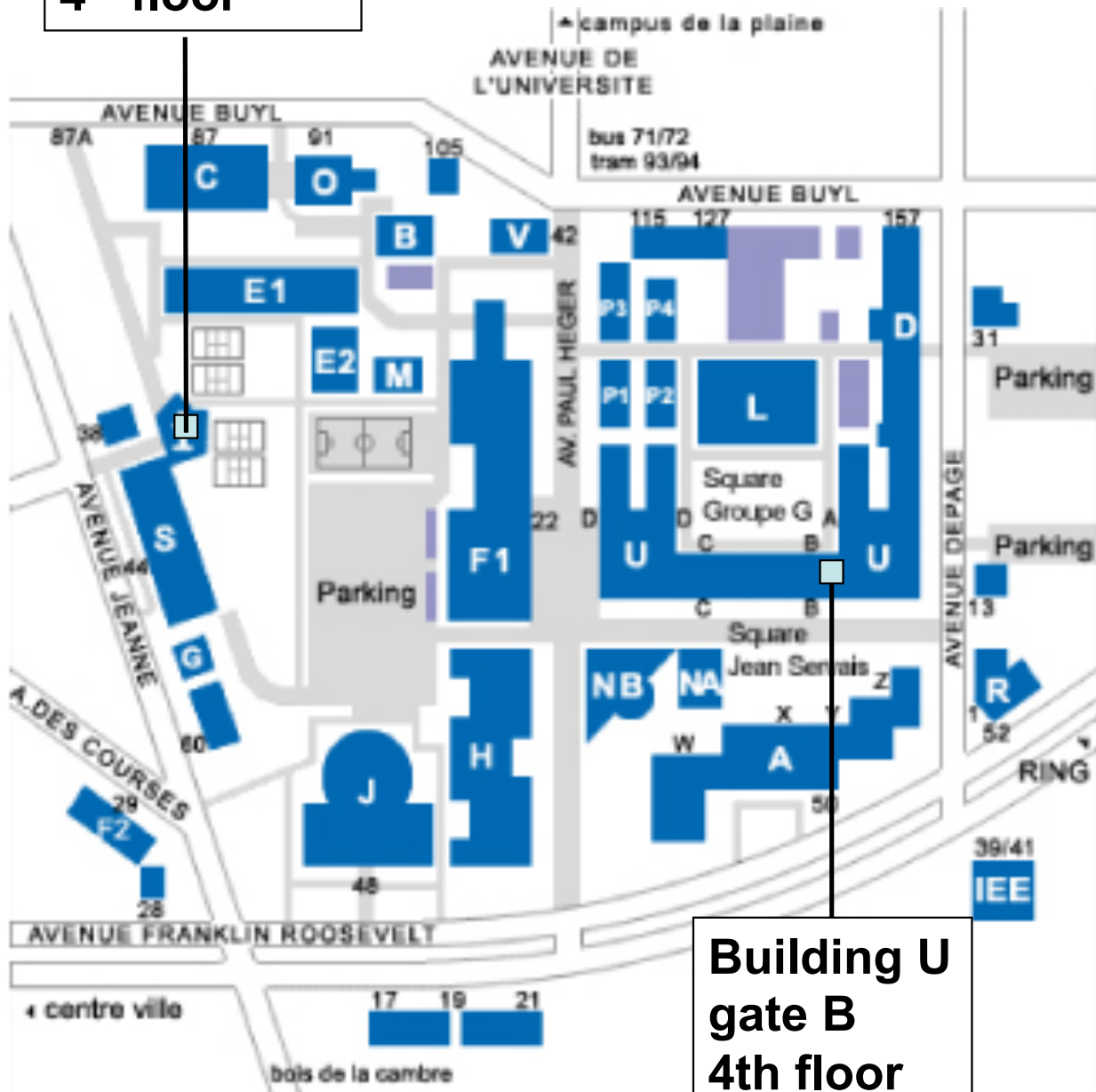
**Succes with your studies !**

## VUB campus oefenplein



**Registration  
Building S  
4<sup>th</sup> floor**

**VUB, Oefenplein**



**ULB campus solbosch**

**Building U  
gate B  
4th floor  
secretariat**



**ULB and VUB ROOM indications :**

